

Inviting and Assigning a Peer Recommender

Who can write your Peer Recommendation? Here are a few examples: a classmate or teammate; your brother, sister, or cousin; a co-worker; a friend you met at summer school or summer camp; your lab or debate partner. Anyone you consider a peer can write your peer recommendation.

Inviting and assigning a peer recommender is a two-step process. You must invite a recommender to write a recommendation and then assign that peer to Dartmouth: (Students at Naviance schools must do this through the Common Application website).

1. Sign into the Common Application website. Go to the "My Colleges" tab, and select "Dartmouth."
2. Click on "Recommenders and FERPA."

The screenshot shows the Common Application interface. On the left, a sidebar menu is visible with 'Dartmouth College' at the top, followed by 'Application (0 of 3 Completed)', 'Questions', 'Recommenders and FERPA' (highlighted with an orange box), and 'Review and Submit - Common App'. To the right, the main content area shows 'For All Colleges' and a green checkmark next to 'FERPA Release Authorization' with a 'View Details' link. Below this, the 'Invite Recommenders' section is highlighted with an orange box. It contains the text: 'Recommenders are people who will submit forms and information to colleges on your behalf. Check out our [video about recommenders](#).' Below the text is a button labeled 'Invite and Manage Recommenders' with a blue arrow pointing to it from the right.

3. Invite your peer to write a recommendation by clicking on the link titled "Invite and Manage Recommenders" in the section titled "Invite Recommenders."
4. You will be provided with drop down menus. Drop down the 'type' box to select "Other Recommender;" drop down the 'relationship' box to select "Peer." Add your recommender's information and click on the "Add Recommender" button. Please note that either a "Peer" or a "Family Member" (in the case of a sister, brother, or cousin) can satisfy the peer recommendation requirement.

Recommender Invitations

Type	<input type="text" value="Other Recommender"/>
Relationship	<input type="text" value="Peer"/>
Title	<input type="text" value="Mr."/>
First Name	<input type="text" value="John"/>
Last Name	<input type="text" value="Doe"/>
Email Address	<input type="text" value="Peer_email_address@abcdeg.com"/>

Please note that this individual will only receive an invitation email once you assign him or her to a college.

We collect your email address and share it with the colleges to which you apply so that the colleges can communicate with you directly regarding your application. We don't share your information with third parties for marketing or promotional services. [Privacy policy](#)

5. Click on “Add Another” in the Other Recommender box to see a drop down menu listing your other recommenders, including the recommender you just added.

✓ Other Recommender

Please select and assign the Other Recommender(s) below whose recommendation(s) will be submitted to this college on your behalf. You must invite an Other Recommender using the 'Invite Other Recommender' link before you can assign them for this college.

Recommender types accepted by this college:

- Arts Teacher
- Clergy
- Coach
- College Access Counselor
- Employer
- Family Member
- Peer
- Other

Required: 0

Optional: 2

Total: 2



A screenshot of the 'Other Recommender' interface. It shows a large empty rectangular box with a rounded orange button labeled 'Add Another' in the bottom right corner.

6. Select the recommender you just added and click the “Assign” button.

✓ Other Recommender

Please select and assign the Other Recommender(s) below whose recommendation(s) will be submitted to this college on your behalf. You must invite an Other Recommender using the 'Invite Other Recommender' link before you can assign them for this college.

Recommender types accepted by this college:

- Arts Teacher
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- College Access Counselor
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Required: 0

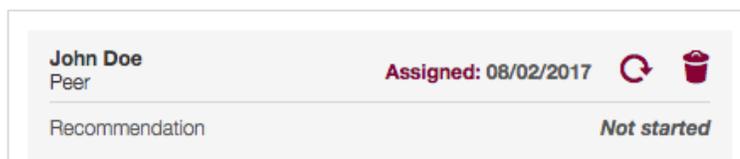
Optional: 2

Total: 2



A screenshot of the 'Other Recommender' interface. A dropdown menu is open, showing 'John Doe (Peer)'. To the right of the dropdown is a grey button labeled 'Assign', which is circled in orange.

Your recommender has now been assigned as your Peer Recommender for your Dartmouth Application. Now the peer recommendation can be completed and submitted by your peer at any point.



A screenshot of a card for the assigned recommender. The card displays 'John Doe' and 'Peer' on the left. On the right, it says 'Assigned: 08/02/2017' with a refresh icon and a trash icon. Below this, it shows 'Recommendation' and 'Not started'.

Common Application Support Website: <https://appsupport.commonapp.org>